



FOWNHOPE RECREATION FIELD ASSOCIATION

PRIVACY NOTICE

ADOPTED ON: 17 June 2026

NEXT REVIEW: June 2029

Who we are

Fownhope Recreation Field Association (FRFA) is a registered charity (number 1048592) that manages the Fownhope Recreation Field and Pavilion. We are the data controller for the personal information described in this notice.

You can contact us at: frfabookingssecretary@gmail.com

What information we collect and why

Facility bookings When you book our facilities, we collect your name, address, email address and phone number. We use this to manage your booking, contact you about it, and deal with any issues that arise. Our lawful basis is that processing is necessary to perform a contract with you.

Village Membership of the cricket nets When you register as a Village Member for use of the cricket nets, we collect your name, address, email address, phone number and date of birth. We use this to administer your membership and manage access to the nets. Our lawful basis is that processing is necessary to perform a contract with you.

Who we share your information with

Village Membership data is shared with Fownhope Strollers Cricket Club (CASC number 06415), who co-administer the cricket nets scheme. They use this information only for the purpose of managing Village Membership and will not use it for any other purpose. The Strollers may share this data with Worcestershire County League solely for the purpose of administering Village Membership benefits; the Strollers are responsible for ensuring that Worcestershire County League processes such data in accordance with UK GDPR and the Data Protection Act 2018. This arrangement is governed by the *Agreement for Use of Cricket Square & Outfield, Cricket Nets and Bar Facilities* between Fownhope Parish Council, Fownhope Recreation Field Association and Fownhope Strollers Cricket Club.

We do not sell or share your personal data with any other third parties.

How long we keep your information

Booking records are kept for 36 months after your booking date, then deleted.

Village Membership records are kept for as long as your membership is active, and for 36 months after it lapses, then deleted.

CCTV

FRFA operates CCTV cameras on the outside of the Pavilion building. The purpose of the system is to maintain the security of the premises and to deter, detect and prevent crime, vandalism and anti-social behaviour.

CCTV footage may capture images of individuals visiting or passing the Pavilion. Our lawful basis for this processing is legitimate interest in protecting the premises and the safety of those using them.

Footage is stored on an encrypted hard drive held securely on the premises. It is automatically overwritten after approximately 30 days. Access is restricted to the CCTV Operator and Chair and, where necessary for the investigation or prevention of crime, the Police.

If you believe you have been recorded and wish to request access to footage of yourself, please contact us at frfabookingssecretary@gmail.com. We will respond within one month. We may need to redact footage of other individuals before providing it to you

Your rights

You have the right to ask us what information we hold about you, to request a correction if it's wrong, and to ask us to delete it. You can exercise these rights by contacting us at frfabookingssecretary@gmail.com.

If you have a concern about how we've handled your data, you can complain to the Information Commissioner's Office at ico.org.uk.

Booking confirmations

Our booking confirmations include a statement directing you to this Privacy Notice.

Changes to this notice

We may update this notice from time to time. The current version will always be available on our website.