



Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council  
at Fownhope Pavilion on Wednesday 3rd December 2025 at 7.00pm.

The Public and Press are cordially invited to attend.

#### AGENDA

1. To accept apologies for absence
2. To Receive any Declarations of Interest and Requests for Dispensations
3. Open Session:
  - 3.1. To receive report from the Ward Councillor
  - 3.2. To receive representations from the Public
4. To approve the Minutes from the Parish Council Meeting held on 5<sup>th</sup> November 2025
5. Traffic Lights at Nash Pitch:
  - 5.1. To receive an update on the temporary traffic lights at Nash Pitch
6. Tan Brook Swing:
  - 6.1. To reconsider the Tan Brook swing resolution made in November, after receiving new information.

## 7. GDPR:

7.1 To consider policy amendments regarding the volunteer register

## 8. Awards Wording:

8.1. To consider changing the wording on the Community Service Awards

## 9. Coronation Pump:

9.1 To receive an update on the condition of the Coronation Pump at Common Hill

## 10. Councillor Vacancy:

10.1. To consider recruitment and advertising for the current vacancy

## 11. Finance:

11.1. To receive and approve the financial report

11.2. Payments: To ratify the following payments made between meetings:

11.2.1. SM Bruce (Lengthsman) £335.00

11.2.2. Nick Maddy Coaches (458 Bus) £240.00

11.2.3. Acer Trees £475.00 plus £95.00 VAT

11.2.4. FRFA Room Hire £38.50

11.2.5. Terry Griffiths £900.00 plus £180.00 VAT

11.3. To consider and approve the draft budget and precept for 26/27

## 12. FRFA/Recreation Field:

12.1. To receive FRFA report and agree any work to be undertaken

## 13. Planning:

13.1. To consider the following planning application for determination by Herefordshire Council

13.1.1. 253288: Woodhaven, Fownhope, HR1 4NN. Works to trees in a conservation area

## 14. Highways:

14.1. To receive Highways Report and agree any works to be undertaken

## 15. Environment:

15.1. To receive Environment Report and agree any works to be undertaken

## 16. Footpaths:

16.1. To receive Footpaths Report and agree any works to be undertaken

17. To note date of next meeting: 4<sup>th</sup> February 2026, 7pm, Pavilion

18. To consider Agenda Items for the next meeting (no discussion)

19. To consider a resolution to exclude members of the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, to consider a confidential matter

20. Legal Matters:

20.1. To receive an update on the status of the PC's submission of informal tender/s for the land sale

Tanya Walshe

Parish Clerk

27<sup>th</sup> November 2025