



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council  
at Fownhope Pavilion on Wednesday 1st October 2025 at 7.00pm.  
The Public and Press are cordially invited to attend. AGENDA**

- 1. To accept apologies for absence**
- 2. To Receive any Declarations of Interest and Requests for Dispensations**
- 3. Open Session:**
  - 3.1.** To receive report from the Ward Councillor
  - 3.2.** To receive representations from the Public
- 4. To approve the Minutes from the Parish Council Meeting held on 3<sup>rd</sup> September**
- 5. Land Sale Update**
  - 5.1.** To receive an update from Cllr Williams
  - 5.2.** To receive information from Cllr Short regarding land.
- 6. Planning:**
  - 6.1. To consider the following planning applications for determination by Herefordshire Council:**
    - 6.1.1.** 251797 – Scotland House, HR1 4QA. Proposed variation of condition 2 of planning permission 233401. It was decided that no comment was necessary.
    - 6.1.2.** 252304 – Land at Capler Wood adjacent West Cottage, Brockhampton, HR1 4SF. Application to determine if prior approval is required for the proposed regrading of forest tracks. This application comes under Brockhampton Parish Council; however we were consulted as a neighbouring parish. HC planning department has already refused prior approval.
  - 6.2. To Consider Other Matters related to Planning**
    - 6.2.1.** To note report of Planning Decisions taken by Herefordshire Council. Refer to Planning Report
  - 6.3. To ratify responses submitted between meetings under devolved powers:**
    - 6.2.1 251858 – Noverwood Drive, HR1 4PN. Proposed erection of a garden room with attached shed.**
- 7. Finance:**
  - 7.1.** To receive and approve the financial report
  - 7.2. Payments: To ratify the following payments made between meetings:**
    - 7.2.1** HALC CiLCA Training - £275.00 and £20.00 VAT
    - 7.2.2** Adrian Hope Tree Inspection Report - £295.00 and £59.00 VAT
    - 7.2.3** Suzie Bruce – £225.00
    - 7.2.4** Jon Parr WordPress Software for website- £22.41
    - 7.2.5** Jon Parr WordPress Software for website - £52.29
  - 7.3. Payments: To consider the following invoices for payment:**
    - 7.3.1** HALC Parish Council Meeting Cover 09.07.2025 - £275 and £20.00 VAT
- 8. Highways:**
  - 8.1** To receive Highways Report
  - 8.2** To consider signage at village entrances to promote local businesses

**9. Environment:**

**9.1.** To receive Environment report and agree any works to be undertaken

**10. Footpaths:**

**10.1.** To receive Footpaths report and agree any works to be undertaken

**11. FRFA/Recreation Field ...** to receive report on FRFA matters and agree any actions required

**12. Bus Service ...**To consider changes to the summer bus service to Ledbury in 2026

**13. Charter ...**To consider adopting the Herefordshire Parish Council Charter

**14. Community Grant Applications**

14.1 To consider grant application for Chair Yoga

14.2 To consider grant application for The Friends of St Mary's School PTA

**15. Tan Brook Risk Assessment...**to consider the safety of the swing and bike ramps

**16. GDPR and Volunteers...**to consider Health and Safety Brief

**17. To note date of next meeting:** Wednesday 5<sup>th</sup> November 2025, 7pm, Pavilion

**18. To consider Agenda Items for the next meeting (no discussion)**

Tanya Walshe  
Parish Clerk  
25<sup>th</sup> September 2025