



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council
at Fownhope Pavilion on Wednesday 2nd July 2025 at 7.00pm.
The Public and Press are cordially invited to attend.**

AGENDA

- 1. To accept apologies for absence**
- 2. To Receive any Declarations of Interest and Requests for Dispensations**
- 3. Open Session:**
 - 3.1. To receive report from the Ward Councillor
 - 3.2. To receive representations from the Public
- 4. To approve the Minutes from the Parish Council Meeting held on 4th June 2025**
- 5. To consider and decide upon proposals to bid for Land for Sale**
- 6. Planning:**
 - 6.1. To consider the following planning applications for determination by Herefordshire Council:**
 - 6.1.1.251733: Wye Leisure Ltd, Fownhope, HR1 4PE.** Works to Trees in a Conservation Area.
 - 6.2. To ratify responses submitted between meetings under devolved powers:**
 - 6.2.1.250946: East of Tylers Croft, Hawkers Lane, Fownhope.** Proposed conversion of cooking cabin to form 1 bed holiday let; the construction of cooking cabin for existing Lescargot Anglais business.
Object.
- 7. Finance:**
 - 7.1. To receive and approve the financial report
 - 7.2. Payments: To ratify the following payments made between meetings:
 - 7.2.1. Nick Maddy Coaches, Ross Bus April, £90.00
 - 7.3. Payments: To consider the following invoices for payment:
 - 7.3.1. Nick Maddy Coaches, Ross Bus March, £90.00
 - 7.3.2. Nick Maddy Coaches, Ross and Ledbury Bus June, £180.00 (note no invoice for May as approved at the last meeting as buses didn't run due to road closures)
 - 7.3.3. FRFA, Room Hire June, £TBC
 - 7.3.4. Suzie Bruce, P3, £189.00
 - 7.3.5. Terry Griffiths Contracts, PRow Grant Work Inv TGC3272, £1120.00 plus £224.00 VAT
 - 7.3.6. Terry Griffiths Contracts, PRow Grant Work Inv TGC3273, £870.00 plus £174.00 VAT
 - 7.3.7. HALC, Clerk Meeting Cover, 4/6/25 and 2/7/25, £550.00 plus £110.00 VAT
- 8. Highways:**
 - 8.1. To receive Highways and Drainage report and agree any works to be undertaken
 - 8.2. To consider and approve an application for the 2025/26 Local Drainage Grant
 - 8.3. To consider the barriers on Biggs Lane and their impact on accessibility for mobility scooters
- 9. Environment:**
 - 9.1. To receive Environment report and agree any works to be undertaken
 - 9.2. To consider any trees in the Parish that would benefit from a Tree Preservation Order

10. Footpaths:

- 10.1.** To receive Footpaths report and agree any works to be undertaken
- 10.2.** To consider and approve an application for the 2025/26 PROW Grant
- 10.3.** To consider the safety of FWB8/FWB9 where Cherry Hill Rise meets the B4224

11. FRFA/Recreation Field ... to receive report on FRFA matters and agree any actions required

- 11.1** To consider the cricket nets and possible actions to reduce their impact on the views across the recreational field

12. Parish Council Strategy Meeting ... to consider a date for the 2026 Parish Council Strategy Meeting

13. To note date of next meeting: Wednesday 3rd September 2025, 7pm, Pavilion

14. To consider Agenda Items for the next meeting (no discussion)

- 14.1.** To consider Speed Indicator Device (SID) proposal
- 14.2.** To consider changes to the summer bus service to Ledbury in 2026
- 14.3.** To consider the withdrawal of financial support for the development and maintenance of NDPs and possible actions
- 14.4.** To consider reviewing the S106 Wishlist lodged with Herefordshire Council
- 14.5.** To consider adopting the Herefordshire Council Parish Charter

15. To consider a resolution to exclude members of the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, to consider a confidential matter

16. Employment Matters:

- 16.1.** To consider the appointment of a new Clerk/RFO
- 16.2.** To consider the terms of employment
- 16.3.** To consider training costs
- 16.4.** To consider the purchase of a mobile phone for use by the Clerk/RFO (if required)
- 16.5.** To consider an induction programme for the six-month probationary period

Helen Tinson
HALC Clerk
27th June 2025