



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council
at Fownhope Pavilion on Wednesday 2nd April 2025 at 7.00pm.
The Public and Press are cordially invited to attend.**

AGENDA

- 1. To accept apologies for absence**
- 2. To Receive any Declarations of Interest and Requests for Dispensations**
- 3. Open Session:**
 - 3.1. To receive report from the Ward Councillor
 - 3.2. To receive representations from the Public
- 4. To approve the Minutes from the Parish Council Meeting on 5th March 2025**
- 5. Community:**
 - 5.1. To consider arrangements for the Annual Parish Meeting
 - 5.2. To receive an update on the Community Service Awards and agree next steps
 - 5.3. To consider West Mercia Police Community Charter priorities for 2025/26
- 6. Highways:**
 - 6.1. To receive Highways and Drainage report and agree any works to be undertaken
 - 6.2. To receive update on Traffic Regulation Order and Village Gateways and agree action as needed
 - 6.3. To consider Speed Indicator Device for the extended 30mph speed limit area
 - 6.4. To receive report from B4224 Multi Parish Group Strategy Meeting and consider digital mapping
- 7. Environment:**
 - 7.1. To receive Environment report and agree any works to be undertaken
 - 7.2. To receive an update on the registration of Tan Brook and consider next steps
- 8. Footpaths:**
 - 8.1. To receive Footpaths report and agree any works to be undertaken
 - 8.2. To consider PROW FW8, Cherry Hill Rise to Scotch Firs
- 9. FRFA/Recreation Field:**
 - 9.1. To receive report on FRFA matters and agree any actions required
 - 9.2. To consider FRFA policy on CCTV
 - 9.3. To consider the annual play area inspection reports
- 10. Planning:**
 - 10.1. To consider the following planning applications for determination by Herefordshire Council:**
 - 10.1.1. 250758: Fownhope New Memorial Hall.** Works to Trees in a Conservation Area
 - 10.1.2. 250636: Green Space opposite Tan House, HR1 4NJ.** Proposed direction signboard and advertisement for Thomas Forge and Easy Access Storage to fit onto the existing signpost and bracket.
 - 10.1.3. 250708: Broadmoor Cottage, Terrace Farm Road, Woolhope, HR1 4QX.** Proposed variation of condition 2 of planning permission 232365 (Proposed single and two storey rear extension and single storey link to join to existing carport, which is to be converted to hobby room under permitted development) - revision to original scheme

10.2. To Consider Other Matters related to Planning

10.2.1. To note report of decisions taken by Herefordshire Council

10.2.2. To note appeal decision: 220525 Land on the Northern side of the C1297 and the Eastern boundary of Haugh Woods, Woolhope, HR1 4QX. Outline permission (all matters reserved except drainage) for the re-erection of a replacement dwelling. Appeal Dismissed.

10.2.3. To receive update on the hedge at the Cherry Hill site and use of compound

10.2.4. To consider reviewing the S106 Wishlist lodged with Herefordshire Council

11. Finance:

11.1. To receive and approve the financial report

11.2. To consider appointing HALC to carry out the Internal Audit for 2024/25 at a cost of £275 & VAT

11.3. To re-consider the purchase of paediatric defibrillator pads

11.4. To consider Youth Support Grant request for the sum of £200 towards St Mary's School Leavers event on 18th July

11.5. To consider Habitat Grant request towards Fownhope New Memorial Hall Garden

11.6. To consider budget for printed S106 playground questionnaire and note outcome of Community Spaces Improvement Grant Expression of Interest

11.7. To consider requesting a reduction in charges from Faulkner House for the Community Library

11.8. Payments: To consider the following invoices for payment:

11.8.1. Nick Maddy Coaches, Ross Bus March, £90.00

11.8.2. FRFA, Room Hire March, £22.00

11.8.3. Helen Tinson, Clerk Salary March, in accordance with contract

11.8.4. HMRC, Q4, in accordance with contract

11.8.5. Suzie Bruce, Re-instate bench, £86.60 including £3.60 VAT

11.8.6. Suzie Bruce, Lengthsman, £145.00

11.8.7. Helen Tinson, Reimburse Clerk Laptop and Printer, £311.65 plus £62.34 VAT

11.8.8. Helen Tinson, Reimburse Defibrillator Pads, £65.85 plus £13.17 VAT

11.8.9. Terry Griffiths Contracts, TGC3138 Drainage Works, £300.00 plus £60.00 VAT

11.8.10. RoSPA Play Safety Limited, Annual Inspection, £160.00 plus £32.00 VAT

11.8.11. R&D Price and Son, Green Lane Hedge Trimming, £40.00 plus £8.00 VAT

11.8.12. Starboard Systems Ltd, Scribe Accounting Software, £345.60 plus £69.12 VAT

12. Clerk's Report ...to receive report

13. To note date of next meetings:

13.1. **Annual Parish Meeting ...** Sunday 27th April 2025, 6pm, Pavilion

13.2. **Annual Meeting of the Parish Council ...** Wednesday 7th May 2025, 7pm at the Pavilion

14. To consider Agenda Items for the next meeting (no discussion)

14.1. To review the Clerk's additional hours for Environment Group support

14.2. To consider the draft Dark Skies Policy

Helen Tinson
Clerk
28th March 2025