



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council
at Fownhope Pavilion on Wednesday 5th February 2025 at 7.00pm.
The Public and Press are cordially invited to attend.**

AGENDA

- 1. To accept apologies for absence**
- 2. To Receive any Declarations of Interest and Requests for Dispensations**
- 3. Open Session:**
 - 3.1.** To receive report from the Ward Councillor
 - 3.2.** To receive representations from the Public
- 4. Minutes ... to approve the Minutes from the Parish Council Meeting on 4th December 2024**
- 5. Environment:**
 - 5.1.** Environment Group meeting 20/1/25 ... to receive report and agree any works to be undertaken
 - 5.2.** Electric Vehicle Charging Points ... to receive update and consider next steps
 - 5.3.** Tan Brook ... to receive an update on registration and consider next steps
 - 5.4.** Streetlighting ... to consider request from Dark Skies Herefordshire
- 6. Footpaths:**
 - 6.1.** Footpaths Report ... to receive report and agree any works to be undertaken
 - 6.2.** Lengthsman ... to consider engaging the Lengthsman to install two new stile kits and three gates
 - 6.3.** Wheelchair Accessible Walks ... to consider producing a leaflet
- 7. FRFA/Recreation Field:**
 - 7.1.** FRFA Matters ... to receive report and agree any action as required
 - 7.2.** S106 Playground Questionnaire ...to consider draft questionnaire
- 8. Finance:**
 - 8.1.** Finance Report ... to receive and approve the financial report, including Q3 budget monitoring
 - 8.2.** Annual Play Area Inspections ... to consider RoSPA inspections at a cost of £80 plus VAT per play area
 - 8.3.** Hills Ford Closed Road Rally 2024 ...to consider making a request for a donation to the parish
 - 8.4.** Annual Subscription to HALC ... to consider annual subscription for 2025/26 at a cost of £851.11 plus £170.22 VAT
 - 8.5.** Benches ... to consider costs associated with securing the benches in front of the Pavilion
 - 8.6.** NALC Award ... to consider reimbursing expenses for NALC Councillor of the Year Award
 - 8.7. Payments:**
 - 8.7.1.** To ratify the following payments made between meetings:
 - 8.7.1.1.** Helen Tinson, Clerk Salary December, in accordance with contract
 - 8.7.1.2.** McVeigh Parker, Gates for PROW Grant, £1,704.00 plus £340.80 VAT
 - 8.7.2.** To consider the following invoices for payment:
 - 8.7.2.1.** Nick Maddy Coaches, Ross Bus, December and January, £180.00
 - 8.7.2.2.** FRFA, Room Hire December, £22.00
 - 8.7.2.3.** Jon Parr, reimbursement of Fownhope Calendar expenses, Wordpress annual subscription, £247.00 plus £49.40 VAT
 - 8.7.2.4.** Jon Parr, reimbursement of Fownhope Calendar expenses, events software, £282.40

- 8.7.2.5. Kevin Braybrook, reimbursement of working group expenses, £21.65
- 8.7.2.6. Terry Griffiths Contracts, Drainage works, £800.00 plus £160.00 VAT
- 8.7.2.7. Acer Tree Services, Hedge Work Biggs Lane, £630.00 plus £126.00 VAT
- 8.7.2.8. Helen Tinson, Clerk Salary January, in accordance with contract
- 8.7.2.9. Suzie Bruce, Lengthsman, £180.00

9. Highways:

- 9.1. Highways and Drainage Report ... to receive report and agree any works to be undertaken
- 9.2. Flooding ... to receive update on flooding on Common Hill Lane
- 9.3. Grip Clearance ... to consider the disposal of silt
- 9.4. Hills Ford Closed Road Rally 2025 ... to consider response to Motorsport UK consultation

10. Planning:

10.1. To consider planning applications for determination by Herefordshire Council:

- 10.1.1. 243101: Jos, Fownhope, HR1 4PA. Proposed self-build replacement dwelling and erection of detached garage
- 10.1.2. 250210: Fairfield Green, Fownhope, HR1 4NL. Works to trees in a conservation area

10.2. To ratify planning responses submitted between meetings under delegated powers:

- 10.2.1. 242899: Eastwood, Fownhope, HR1 4QA. Application for removal of condition 11 of planning permission (204002) (Proposed erection of replacement dwelling following demolition of existing dwelling. Demolition of selected ancillary buildings to dwelling)- as the limit on usage hours is no longer relevant as construction is complete. **SUPPORTED.**

10.3. To Consider Other Matters related to Planning

- 10.3.1. Planning Decisions ... to note report of decisions taken by Herefordshire Council
- 10.3.2. National Planning Policy Framework ... to note the implications of the NPPF on the Neighbourhood Development Plan

11. Parish Council Strategy Group Meeting ... to set a date

12. Annual Parish Meeting ... to set a date

13. Clerk's Report ...to receive report

14. Date of Next Parish Council Meeting ... Wednesday 5th March 2025, 7pm at the Pavilion

15. To consider Agenda Items for the next meeting (no discussion)

- 15.1. **Volunteers ... to consider recruitment and engagement**

Helen Tinson
Clerk
31st January 2025