



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council
at Fownhope Pavilion on Wednesday 5th June 2024 at 7.00pm.
The Public and Press are cordially invited to attend.**

AGENDA

- 1. To present two Fownhope Community Service Awards**
- 2. To accept apologies for absence**
- 3. To Receive any Declarations of Interest and Requests for Dispensations**
- 4. Open Session:**
 - 4.1.** To receive report from the Ward Councillor
 - 4.2.** To receive representations from the Public
- 5. To approve the Minutes from the Annual Meeting of the Parish Council on 1st May 2024**
- 6. To consider matters arising from the Annual Parish Meeting on the 19th May 2024**
- 7. Finance:**
 - 7.1.** To receive financial report
 - 7.2.** To consider the Annual Governance and Accountability Return 2023/2024:
 - 7.2.1.** To receive and note the Annual Internal Auditor Report
 - 7.2.2.** To consider and approve the Annual Governance Statement
 - 7.2.3.** To consider, approve and sign the Annual Accounting Statements
 - 7.2.4.** To set the dates of the Period for the Exercise of Public Rights
 - 7.3.** To consider renewal of Cyber Security Insurance at a cost of £405.25 per year
 - 7.4.** To approve annual subscriptions for 2024/2025
 - 7.5.** To ratify the following payments made between meetings:
 - 7.5.1.** Dorothy Quayle, Reimburse Expenses Dawn Chorus Walk (FCS budget), £44.80
 - 7.5.2.** FNMH, NDP Consultation Room Hire 21.4.24, £44.00
 - 7.6.** To note the following payments made between meetings:
 - 7.6.1.** FRFA, Room Hire Costs for Fownhope Community Playgroup, £100.00 (approved 1.5.24)
 - 7.6.2.** St. Mary's Church Donation Grass Cutting, £1000.00 (approved 6.3.24)
 - 7.6.3.** PWLB Loan repayment, £494.49
 - 7.7.** To consider the following invoices for payment:
 - 7.7.1.** Tree Warden Subscription, £30.00
 - 7.7.2.** Suzie Bruce, P3, £474.00 (inc £4.00 VAT)
 - 7.7.3.** Suzie Bruce, P3, £674.00
 - 7.7.4.** Suzie Bruce, Lengthsman, £85.00
 - 7.7.5.** Mike Simmons, Reimburse expenses Community Service Awards, £25.00 inc. VAT
 - 7.7.6.** Helen Tinson, Clerk Salary May, in accordance with contract
 - 7.7.7.** FRFA, Meeting Room Hire May, £TBC
 - 7.7.8.** Nick Maddy Bus Service, Ross and Ledbury Bus (May), £180.00
- 8. To appoint representatives to Fownhope United Charities for a 3-year term 2024-2027**
- 9. To receive an update from the Herefordshire Town and Parish Council Charter Working Group (LS)**

10. Highways:

- 10.1. To receive report and agree any works to be undertaken
- 10.2. To consider response to the Traffic Regulation Order (Speed Limit Variation Order B4224)
- 10.3. To consider church parking on Capler Lane, and parking along the B4224 (TK)
- 10.4. To consider the new pavement from West End Stores to Old Potato Barns (LS)

11. Environment:

- 11.1. To consider correspondence re verge cutting
- 11.2. To note the date of the Annual Tree Survey and agree action as required
- 11.3. To receive update on the swing at Tan Brook and agree action as required

12. Footpaths: To receive report and agree any works to be undertaken

13. To Comment on Planning Applications for Determination by Herefordshire Council:

- 13.1. **241303: Manor Farmhouse, Fownhope, HR1 4PG.** Proposed replacement of several windows to the south and east elevations

14. To Consider Other Matters related to Planning

- 14.1. To note report of Planning Decisions taken by Herefordshire Council (HC)
- 14.2. To consider response to the Wye Valley National Landscape Partnership Draft Position Statement Consultation (due 14th June)

15. FRFA/Recreation Field:

- 15.1. To receive report on FRFA matters and agree action as required
- 15.2. To consider the future of the BMX track (CP)

16. Training: To consider HALC Training Schedule

17. Clerk's Report: To receive report

18. Date of Next Parish Council Meeting: Wednesday 3rd July 2024, 7pm at the Pavilion

19. To consider Agenda Items for the next meeting (no discussion):

- 19.1. To consider the amended Environmental and Sustainability Policy
- 19.2. To consider the Risk Register for 2024/25
- 19.3. To receive and consider update on voluntary registration of Tan Brook Land Ownership