



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council
at Fownhope Pavilion on Wednesday 3rd July 2024 at 7.00pm.
The Public and Press are cordially invited to attend.**

AGENDA

- 1. To accept apologies for absence**
- 2. To Receive any Declarations of Interest and Requests for Dispensations**
- 3. Open Session:**
 - 3.1.** To receive report from the Ward Councillor
 - 3.2.** To receive representations from the Public
- 4. To approve the Minutes from the Parish Council Meeting on 5th June 2024**
- 5. Finance:**
 - 5.1.** To receive financial report
 - 5.2.** To consider renewal of Cyber Security Insurance at a cost of £405.25 per year
 - 5.3.** To consider purchase of poppy wreath for Remembrance Day 2024
 - 5.4.** To consider donation for Herefordshire Heartstart for training session on 6th July 2024
 - 5.5.** To ratify the following payments made between meetings:
 - 5.5.1.** Suzi Bruce, P3, £470.40 inc £3.40 VAT (covered by FiPL grant)
 - 5.5.2.** Paula Roberts, Weed Spraying, £150.00
 - 5.5.3.** HALC, Internal Audit, £300.00 inc £50.00 VAT
 - 5.6.** To consider the following invoices for payment:
 - 5.6.1.** Suzi Bruce, Lengthsman, £70.00
 - 5.6.2.** Nick Maddy Coaches, Ross and Ledbury bus, £180.00
 - 5.6.3.** FRFA, Room Hire June, £22.00
 - 5.6.4.** Helen Tinson, Clerk Salary June, in accordance with contract
 - 5.6.5.** Helen Tinson, Work from Home allowance, Q1, £78.00
 - 5.6.6.** HMRC, Q1 PAYE/NIC, £848.04
 - 5.6.7.** Helen Tinson, reimburse expenses defibrillator pads, £59.95 inc £11.99 VAT
 - 5.6.8.** Helen Tinson, reimburse clerk expenses Q1, £264.71 inc £13.16 VAT)
- 6. Policies:**
 - 6.1.** To consider and adopt the revised Environmental and Sustainability Policy
 - 6.2.** To consider the Risk Register for 2024/25
 - 6.3.** To consider and approve Financial Regulations for 2024/25
- 7. Highways:**
 - 7.1.** To receive report and agree any works to be undertaken
 - 7.2.** To consider pursuing a Traffic Regulation Order to reduce the speed limit through the village to 20mph
 - 7.3.** To consider Herefordshire Council's response concerning the installation of a Highway Mirror at the junction of Hawkers Lane and the B4224
- 8. Environment:**
 - 8.1.** To receive report and agree any works to be undertaken
 - 8.2.** To consider the Annual Tree Survey (if available) and agree action as required
 - 8.3.** To receive update on the swing at Tan Brook

9. Footpaths: To receive report and agree any works to be undertaken

10. Planning:

10.1. To Comment on Planning Applications for Determination by Herefordshire Council:

10.1.1. 241488: Alpha House, Fownhope, HR1 4PE. Works to Trees in a Conservation Area.

10.1.2. 241584: Fownhope House, Fownhope, HR1 4PE. Works to Trees in a Conservation Area.

10.1.3. 241517: Land adjacent Hawkers Lane East of Tylers Croft, Fownhope, HR1 4PS. Proposed change of use of the 'cooking cabin' (201431) to holiday accommodation and short-term staff accommodation along with change of use of the 'hay store' (220907) for use as food preparation and storage.

10.2. To consider response to Town and Country Planning Act 1990 Appeal under Section 78:

10.2.1. 220525: Land on the northern side of the C1297 and the eastern boundary of Haugh Woods, HR1 4QX. Outline permission (all matters reserved except drainage) for the re-erection of a replacement dwelling. Refused 8/12/2023.

10.3. To Consider Other Matters related to Planning

10.3.1. To note report of Planning Decisions taken by Herefordshire Council (HC)

10.3.2. To consider the outcome of response to the NDP Consultation and decide whether to review the Fownhope Neighbourhood Development Plan

11. FRFA/Recreation Field:

11.1. To receive report on FRFA matters and agree action as required

11.2. To consider the future of the BMX track

12. Clerk's Report: To receive report

13. Date of Next Parish Council Meeting: Wednesday 4th September 2024, 7pm at the Pavilion

14. To consider Agenda Items for the next meeting (no discussion):

14.1. To receive and consider update on voluntary registration of Tan Brook Land Ownership