



Minutes of Parish Council Meeting held on 2nd February 2022

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Number:

The meeting was held in person at the Pavilion following current COVID-19 meeting guidance, with a Zoom login for Members of the Public

Present:

Cllr Kevin Braybrook (in the Chair) and Cllrs Mike Cohn, Mike Simmons, Frank Hemming, Phil Bream, Dorothy Quayle, Stuart Eames, Dan Teague, Tim Jones, Will Morris and Lavinia Smith.

In attendance:

5 members of the public (3 on Zoom), Ward Cllr Hardwick and Clerk Helen Tinson.

1) **Apologies for Absence:** Cllrs Gareth Williams

2) **To Receive any Declarations of Interest and Written Requests for Dispensation:**

To receive any declarations of interest: Cllr Mike Simmons declared a non-pecuniary interest in agenda item 15c and a pecuniary interest in agenda item 15h; and Cllr Kevin Braybrook declared a pecuniary interest in agenda items 15g and 15h. The Declarations of Interest book was signed. To consider any written requests for dispensations: there were none.

3) **Open Session:**

a) **Report from Ward Councillor:** Cllr Hardwick gave a report on Herefordshire Council's Local Plan 2021 – 2041 Spatial Options Consultation and encouraged completion of the online survey. A meeting for Parish Councils is being held on the 3rd February and it was noted that Cllrs Kevin Braybrook and Dorothy Quayle are booked to attend.

b) **Report from West Mercia Community Policing Team:** There was no report.

c) **Representation from the Public:** The Clerk reported correspondence concerning the litter bin on Common Hill Lane which has been removed from the post. It was agreed that the Clerk can ask the Lengthsman to re-fit the bin.

HT

4) **Minutes of the Previous Meeting:**

Members considered the minutes of the Parish Council meeting on 1st December 2021.

It was RESOLVED: to approve the minutes as a true record of the meeting, which were duly signed by the Chairman.

KB

5) **Strategy Meeting:**

Members attended an informal meeting during January to consider the short- and long-term strategy of the Parish Council. Each main working party presented a report to create an overall action plan for the council. Actions from the Strategy Meeting are detailed on Appendix A. Resolutions for Footpaths, Highways and Environment are recorded under the relevant headings. In addition:

Local Council Award Scheme:

It was RESOLVED: To continue working towards Quality Gold Local Council Award and to submit the registration fee of £50. The Working Group was agreed as Clerk, Cllr Gareth Williams, Cllr Mike Cohn, Cllr Lavinia Smith.

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	<p>Community Resilience Plan: It was RESOLVED: To liaise with the local resident who had input into an earlier Community Resilience Plan. The existing Emergency Planning Working Group is to be renamed and agreed as Clerk, Cllr Mike Cohn, Cllr Lavinia Smith and open to members of the public.</p> <p>Working Groups: It was RESOLVED: To amend membership of working groups as per Appendix B, and to explore with the Environment Group the practicalities of linking The Great Collaboration themes to existing working groups.</p> <p>6) Footpaths: a) Cllr Will Morris is reinvigorating the Waywarden scheme and has recruited a number of new waywardens. A significant backlog of repairs has been identified and members were asked to consider whether they wish to take responsibility for repairs, given BBLP’s shortage of resource and backlog. Mr. Dyer and the Lengthsman have confirmed capacity to carry out repairs. It was RESOLVED:</p> <ul style="list-style-type: none"> o To approach BBLP and request an FOC supply of stile kits, fingerposts and way markers to replace those missing or in need of replacement, and to approve a budget of up to £2000 to purchase any stile kits, posts and gates required that are not supplied FOC by BBLP; o To contract the Lengthsman to undertake outstanding footpath maintenance tasks – the Clerk is to keep a list of tasks that should be done by BBLP; o To approve a strategy of replacing stiles with gates to improve accessibility where possible; o To identify a shorter circular walk suitable for accessibility and replace all stiles with gates; <p>7) Highways: a) Cllr Eames gave a report noting:</p> <ul style="list-style-type: none"> • Response to TRO – ADL and BBLP are considering the data collected and assessing the potential safety signage and engineering improvements required on the B4224; • SIDs – the data range has been broken down into smaller chunks and shows a definite pattern of vehicles speeding into the village. However, approximately 25% of vehicles were found to be speeding on the approach to exit the village a good distance before the end of the 30mph restriction. Lack of sunlight powering the solar panels during winter months has resulted in reduced functionality. A solution would be to purchase two backup batteries and a mains-powered battery charger. It was RESOLVED: to approve the purchase of two backup batteries and mains-powered battery charger at a cost of £250 plus VAT; • Traffic Calming – members considered traffic calming schemes such as in Ashperton, Stretton Grandison and Pembridge. It was RESOLVED: <ul style="list-style-type: none"> o to make contact with the relevant PCs and ask for their experiences and advice; o to approve a strategy to move towards traffic calming road markings wherever possible; o to approach HC and ask that they extend the planned resurfacing works to the Woolhope Road and incorporate the traffic calming road markings on the new section of road; It was noted that the pavements are also not in good condition along this section of road. <p>8) Environment: a) Members were informed that The Great Collaboration website is to become the toolkit for Herefordshire Council’s Greener Footprints project. The Car Club currently has a membership of 8, more members and increased usage is required and everyone was urged to promote widely. Paid and volunteer capacity needs to be looked at; budgets for projects and materials for marketing and promotions using the developed plan were considered. It was RESOLVED:</p> <ul style="list-style-type: none"> o to approve a budget assigned to carbon reducing actions - specific projects to be proposed and agreed on an individual basis; o Cllr Mike Simmons and Clerk to discuss software requirements to link social media posting; o To approve a budget of £200 for a marketing banner. 	<p>HT</p> <p>HT</p> <p>HT</p> <p>HT</p> <p>TJ/WM TJ/WM</p> <p>HT/SE</p> <p>HT HT/SE HT/KB</p> <p>ALL</p> <p>MS/HT 205/2 /2122 2 of 6</p>
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b)	<p>Fire Station Trees: An update from the Fire Service was received following a question about relocating the new mast to the site of the old mast. It was RESOLVED: to proceed immediately with the lowest quote to reduce all trees by 6m.</p>	HT
c)	<p>AONB: Members received a report concerning the public consultation on the Government’s response to the Glover Report of AONBs and National Parks. The Wye Valley AONB are requesting comments by 7 March. It was RESOLVED: to table an agenda item at the March meeting and for all members to send comments to Cllr Dorothy Quayle before the meeting.</p>	HT/DQ
d)	<p>Lime Kilns: A member of public has suggested the Parish Council consider renovating the Lime Kilns at Pagets Wood. It was agreed they are dilapidated and in need of attention. Cllrs were asked to have a look at them before the next meeting. It was RESOLVED: to check maps to identify ownership (thought possibly Hfds Nature Trust); It was RESOLVED: to make enquiries with Dormington and Mordiford Parish Council as they are understood to have upgraded kilns in Hope Springs in the last few years.</p>	DQ HT
9)	<p>FRFA:</p>	
a)	<p>Members received a report noting:</p> <ul style="list-style-type: none"> o Perimeter hedges, shrubbery around the Pavilion and trees around the track have been cut; o Equipment is being serviced; o The FRFA are still seeking the water pipe from the Pavilion to the tractor shed and are considering installing a new pipe; o The Football Club have secured a grant to purchase a new defibrillator for the Pavilion. The defibrillator has been delivered and the cabinet will be installed in the next 5-6 weeks. o The AGM will be held on 27th April at 6pm. All residents of Fownhope Parish are invited and are automatically allocated a vote. 	
10)	<p>Community:</p>	
a)	<p>Members considered celebrations for the Queen’s Platinum Jubilee, 2-5 June 2022. The Parish Council wish to facilitate a programme of events for the community to be organised by parishioners and community groups. The Pavilion and Recreation Field have been reserved for local use. Current proposals include: Fownhope Market Trail (focused on Recreation Ground), Annual Village BBQ with live music, Tom Spring Commemoration. It was RESOLVED: for Cllrs Kevin Braybrook, Mike Cohn and Tim Jones to form a working group and to approach local groups and organisations.</p>	KB/MC/ TJ
11)	<p>To Comment on Planning Applications for Determination by Herefordshire Council:</p>	
a)	<p>214056: 1 Nash Cottages, Fownhope, HR1 4PS. Erection of a single storey, rear extension to original dwelling. Amendment. Members raised concerns about the extent of glazing. It was RESOLVED: to SUPPORT the application on the understanding that the Building Control Officer has seen the application pre-decision and is content with the extent of glazing.</p>	HT
b)	<p>214082: Hope Springs, Mordiford, HR1 4LT. Proposed garage and carport storage and office, porch and loft conversion. Members were informed that the Planning Group had yet to assess this application. It was RESOLVED: to submit comments from the Planning Group via the Clerk under devolved powers.</p>	HT
c)	<p>220135: River View, Fownhope, HR1 4NU. Proposed first floor extension. Members raised concerns about a lack of information submitted with the application. It was RESOLVED: to OBJECT at this time and request that a Design and Access Statement is submitted.</p>	HT
d)	<p>214617: Land at Glen Ridge, Common Hill, Fownhope, HR1 4PZ. Proposed demolition of two storey house and outbuildings and construction of replacement single storey dwelling with detached garage/store/workshop.</p>	206/2 /2122 3 of 6

	<p>Members agreed this was a very thorough application, sympathetic to the Fownhope NDP and climate and environmental considerations. It was RESOLVED: to SUPPORT the application.</p> <p>e) 220073/XA2: Land at Old Potato Store, Mill Lane, Fownhope. Approval of details reserved by condition. Members noted this application and that no comments are being accepted.</p> <p>12) To Note Planning Responses Submitted to Herefordshire Council under Devolved Powers:</p> <p>a) 214441: 14 Nover Wood Drive, Fownhope, HR1 4PN. Extension to existing house predominantly above existing garage structure. Upgrade of house environmental performance to EnerPHit or Passivhaus Institute Low Energy Building Standard. Noted as another exceptional application and supported.</p> <p>b) 214366 and 214367: Nash Farm, Fownhope, HR1 4PS. Proposed single storey plant room extension, to be built off an existing stone wall. Supported.</p> <p>c) 214440: Stoney Croft, Fownhope, HR1 4PJ. Works to trees in a conservation area. Supported with encouragement to plant additional native trees elsewhere in garden where possible.</p> <p>13) To Note Planning Decisions Made by Herefordshire Council: It was noted:</p> <p>a) 212639: Nash Farm, HR1 4PS. Proposed new rooflight configuration. Approved with conditions.</p> <p>b) 214171: Land at Eastwood, HR1 4QA. Approval of details reserved by conditions. Approved.</p> <p>c) 213899: York House, HR1 4NN. Works to Trees in Conservation Area. Works Can Proceed.</p> <p>d) 213982: The Court Lodge, HR1 4PA. Works to Trees in Conservation Area. Works Can Proceed.</p> <p>e) 213971: Wye Leisure, HR1 4PE. Works to Trees in Conservation Area. Works Can Proceed.</p> <p>f) 212413: Old Potato Store. Signage and flag poles. Approved with conditions.</p> <p>g) 213389: 29 Nover Wood Drive, HR1 4PN. Garage conversion and extension. Approved with conditions.</p> <p>h) 213934: Swan Barn, HR1 4PJ. Proposed shed for canoe storage. Approved with conditions.</p> <p>14) To Consider Other Matters Relating to Planning:</p> <p>a) Herefordshire Local Plan 2021-2041 Spatial Options Consultation: discussed by Ward Cllr Hardwick earlier in the meeting, Members were encouraged to complete the consultation and to publish as widely as possible.</p> <p>b) Submission of Pre-Consultation Survey: Members were informed that the response from the Planning Group, amended at the Strategy Group, was submitted by the Clerk under devolved powers.</p> <p>15) Finance:</p> <p>a) i) Finance Report: The Finance Working Group met on 25th January 2022. Members received a financial report noting combined bank balances are currently £41,350.17. Invested Funds were not reported. A report comparing budget against actual expenditure was provided to Councillors in supporting papers. No concerns were raised and it was agreed that a full report will be presented to the March or April meeting. It was RESOLVED: to approve the report.</p> <p>Members were informed that the receiving bank for the investment dividend income has been changed from the NatWest account to the Lloyds account, following appropriate security protocols. Members were asked to approve the closure of the NatWest accounts and to open a reserve account with Lloyds. It was RESOLVED: to approve the closure of both NatWest current and reserve accounts, and to open a reserve account with Lloyds. Funds are to be transferred to the Lloyds account.</p> <p>ii) Members were asked to consider amendments to the Investment Strategy. It was RESOLVED: to adopt the revised strategy, as Appendix C.</p>	<p>HT</p> <p>HT</p> <p>HT</p> <p>HT/FWG</p> <p>HT</p> <p>207/2 /2122 4 of 6</p>
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Signed Dated

Chairman

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