



**Minutes of the Parish Council Meeting held on 12<sup>th</sup> July 2023**  
**at the Pavilion, Fownhope**

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Number:

**Present:**

Cllrs Kevin Braybrook (in the Chair), Tim Jones, Gareth Williams, Mike Simmons, Frank Hemming, Lavinia Smith and Michael Short.

**In attendance:**

1 member of the public; Clerk Helen Tinson

1) **Resignation of Cllr Stuart Eames and Election of new Chair and Vice Chair**

Cllr Kevin Braybrook opened the meeting and announced the resignation of Cllr Stuart Eames from his role as Chairman and from the Parish Council. Cllr Braybrook acknowledged the enormous amount of work that Cllr Eames had carried out during his time as a Parish Councillor, and wished to formally extend his thanks on behalf of the council. Mr. Eames has offered to continue to manage the Speed Indicator Devices and Community Speed Watch Team, and to complete some maintenance items undertaken during his time on the council.

**It was RESOLVED:** to accept his kind offer and extend sincere thanks on behalf of the council.

**HT**

Cllr Kevin Braybrook requested nominations for the position of Chair and Vice Chair for the forthcoming year.

Cllr Kevin Braybrook was proposed by Cllr Mike Simmons and seconded by Cllr Tim Jones for the role of Chair.

**It was RESOLVED:** to elect Cllr Kevin Braybrook to the position of Chair for a further year. Cllr Braybrook duly signed his Declaration of Acceptance of Office form.

**HT**

Cllr Tim Jones was proposed by Cllr Gareth Williams and seconded by Cllr Lavinia Smith for the role of Vice Chair.

**It was RESOLVED:** to elect Cllr Tim Jones to the position of Interim Vice Chair. Cllr Jones will relinquish the role if another member wishes to become Vice Chair and would like to become Chair next year.

**HT**

It was noted that there are currently four vacancies, which reduces the capacity of the Parish Council.

2) **Apologies for Absence:** Apologies were received and accepted from Cllr Will Morris.

3) **To Receive any Declarations of Interest and Written Requests for Dispensation:**

To receive any declarations of interest: Cllr Mike Simmons declared a non-pecuniary interest in agenda item 6g, FRFA fees; Cllr Kevin Braybrook declared a pecuniary interest in agenda item 6g, reimbursement of expenses; Cllr Michael Short declared a non-pecuniary interest in agenda item 12a, Dark Sky Deed of Covenant. The Declarations of Interest book was signed accordingly. To consider any written requests for dispensations: there were none.

4) **Open Session:**

- a) **Report from Ward Councillor:** The Ward Councillor was not present and did not submit a report.

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b)	<p><b>Representation from the Public:</b> There were no comments from members of the public.</p>	
5)	<p><b>Minutes of the Previous Meeting:</b>  Members considered the minutes of the Parish Council meeting on the 7<sup>th</sup> June 2023.  <b>It was RESOLVED:</b> to approve the minutes as a true record of the meeting. The minutes were duly signed by the Chair.</p>	HT
6)	<p><b>Finance and Policy:</b></p>	
a)	<p><b>Finance Report:</b>  Members received a financial report attached to these minutes as Appendix A.</p>	HT
	<p><b>It was RESOLVED:</b> to approve the report.</p>	HT
	<p><b>It was RESOLVED:</b> to make the following virements in the current budget:</p>	
	<p>1) £1500 from Election Expenses: £150.00 to General Admin Expenses; £50.00 to Subscriptions; £115.00 to Insurance; £1185.00 to Footpaths/P3.</p>	HT
	<p><b>It was RESOLVED:</b> to re-allocate expenses from the Coronation Event and the first three Fownhope Community Saturday Events from the Projects budget to the Community Engagement budget.</p>	HT
	<p><b>It was RESOLVED:</b> to no longer produce a printed newsletter (bi-annual coloured insert in Fownhope Flag), but to continue with the usual monthly Flag article delivered to each household in Fownhope and regular emailed newsletter using the Mailchimp platform.</p>	HT
	<p><b>It was RESOLVED:</b> to allocate the following unspent budgets in the 2022/23 accounts to reserves: £250.00 for the Local Council Award Scheme application and £1000.00 for allowable expenses to support St. Mary’s Church.</p>	HT
b)	<p><b>Bank Signatories:</b></p>	
	<p>Members were informed that there are now only two approved bank signatories, Cllrs Kevin Braybrook and Mike Simmons.</p>	
	<p><b>It was RESOLVED:</b> that Cllrs Tim Jones and Michael Short are added as authorised signatories to the Lloyds Bank accounts.</p>	HT
c)	<p><b>Finance Working Group:</b></p>	
	<p>Members were informed that there are now only two members of the Finance Working Group, Cllrs Kevin Braybrook and Michael Short. Members were asked to consider joining the FWG and reducing the quorum of the group which is currently set at four.</p>	
	<p><b>It was RESOLVED:</b> that Cllr Gareth Williams would join the FWG as an interim member and the quorum would be reduced to three. Membership of the FWG will be reassessed once the current vacancies have been filled.</p>	HT
d)	<p><b>Playground S106 Report:</b></p>	
	<p>Members received a report attached to these minutes as Appendix B. They were informed that the Playground Working Group had met on 27<sup>th</sup> June 2023 to look at the current equipment and consider plans for possible improvements using the S106 money allocated on the Millfield development.</p>	
	<p><b>It was RESOLVED:</b> that the Clerk would arrange a meeting with HC’s S106 Team and Cllr Lavinia Smith would contact Scope for advice on provision for those less abled. Cllr Smith will lead the Working Group following Cllr Eames’ resignation.</p>	HT LS
e)	<p><b>Payments:</b></p>	
	<p><b>It was RESOLVED:</b> to ratify the following payments made between meetings:</p>	
	<ul style="list-style-type: none"> <li>• Tarmacadam Driveways, £15,823.75 plus £3164.75 VAT (expenditure approved 1/2/23 minute reference 257/02 and 1/3/23 minute reference 262/03)</li> </ul>	
	<ul style="list-style-type: none"> <li>• Kevin Braybrook, Reimburse expenses padlock for gates, £20.83 plus £4.17 VAT</li> </ul>	
	<ul style="list-style-type: none"> <li>• HALC, Internal Audit (expenditure approved 17/5/23 minute reference 274/05)</li> </ul>	
f)	<p><b>It was RESOLVED:</b> to approve the following invoices for payment:</p>	HT
	<ul style="list-style-type: none"> <li>• Nick Maddy Coaches, Bus Service June, £180.00</li> </ul>	283/07
	<ul style="list-style-type: none"> <li>• FRFA, Meeting Room Hire June, £60.00</li> </ul>	/2324
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	<ul style="list-style-type: none"> <li>• Herefordshire Council, Church Croft sign, £41.34 plus £8.27 VAT</li> <li>• Helen Tinson, reimburse Cloud Next invoice to upgrade emails, £49.72 plus £9.94 VAT</li> <li>• Suzi Bruce, P3, £449.30 plus £9.86 VAT</li> <li>• Suzi Bruce, Grass Cutting &amp; Lengthsman, £155.00</li> <li>• Suzi Bruce, Grass Cutting &amp; P3, £130.00</li> <li>• Suzi Bruce, Strimming BMX track, £65.00</li> <li>• Nick Kingsford, Coronation Walk Pointer, £20.00 (to be reimbursed from FiPL funding)</li> <li>• Helen Tinson, Salary June, £852.10</li> <li>• Helen Tinson, Clerk Expenses (April/May/June), £211.07 plus £15.30 VAT</li> <li>• Helen Tinson, Work from Home Allowance (April, May, June), £78.00</li> <li>• HMRC, PAYE/NIC (April, May, June), £771.17</li> <li>• Wye Usk Foundation, Donation for spraying Giant Hogweed/Japanese Knotweed, £50.00</li> <li>• RS Signs and Engraving, Coronation Walk Posters, Leaflets &amp; Waymarkers, £1107.72 plus £221.54 VAT (to be reimbursed from FiPL funding)</li> </ul> <p><b>It was RESOLVED:</b> to approve the following invoices for payment between meetings:</p> <ul style="list-style-type: none"> <li>• Adrian Hope Tree Services, Annual Tree Survey 27<sup>th</sup> June, on receipt of invoice</li> <li>• Helen Tinson, Salary July, £851.90, on 31/7/23</li> </ul> <p>7) <b>Highways:</b></p> <p>a) Members received a report from the Highways Working Group:</p> <ul style="list-style-type: none"> <li>• £175,000 Traffic Calming Scheme – no update yet though it has been confirmed that the funding is secure and the project will proceed. Proposed works are currently being costed. The BBLP lead engineer on the project has left the company which has contributed to the delay.</li> <li>• Church Croft signs – expected upon receipt of payment (approved above).</li> <li>• St. Mary’s School may be considering changing the position of the side exit gate and so the replacement barrier will not be installed until this has been confirmed.</li> </ul> <p>b) <b>B4224 Strategy Group Meeting:</b>  Members were informed that Cllrs Braybrook and Eames, Tim Campbell (Highways Working Group) and the Clerk attended a B4224 Strategy Group meeting on Monday 26<sup>th</sup> June 2023. Also present were the new Cabinet Member for Transport and Infrastructure, Cllr Phillip Price, Geoff Pickford (Interim Head of Highways), Bruce Evans (Engineering Services Manager) Ward Cllr Barry Durkin (Old Gore Ward) and representatives from Hampton Bishop PC, Dormington and Mordiford PC and How Caple, Sollershope and Yatton Group PC.</p> <p>Whilst local actions that help to highlight communities were encouraged, such as SID’s, CSW schemes, village gateways, Cllr Price confirmed that his main focus will be on reinstating the western bypass and would not consider endorsing a programme that encourages more traffic onto the A49 at this time. Whilst this was disappointing, it was agreed that if all parishes commit to local actions, there could be a good cumulative effect.</p> <p>c) <b>HC Funded Lengthsman Scheme 2023/24:</b>  Members considered 2023/24 grant funding for Lengthsman works as part of the 5-year funded scheme. Grants of £140 per km of C and U roads are available as well as further matched funding on a 50/50 basis up to the total cost of the eligible grant.</p> <p><b>It was RESOLVED:</b> to apply for the grant funding of £1344.00 (£140 per km of C and U roads within the parish).</p> <p><b>It was RESOLVED:</b> to apply for match funding to the value of £1344.00 matched by the Lengthsman’s budget for the current year.</p> <p><b>It was RESOLVED:</b> to approve the draft Annual Maintenance Plan.</p>	<p>HT</p> <p>HT</p> <p>HT</p> <p>HT</p> <p>284/07 /2324 3 of 6</p>
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	<ul style="list-style-type: none"> <li>• The last EG meeting was held on 3<sup>rd</sup> July with 5 in attendance and 7 apologies, and the last Fownhope Community Saturday event was held on the 24<sup>th</sup> June. The event was not as well attended but still attracted support.</li> <li>• The transition of the Fownhope Car Club from a satellite of Malvern Hills Car Club to an independent entity is progressing well. The bank account, booking system and team of volunteers are in place and working with St. James and Bartonsham Car Club for support with insurance.</li> <li>• The working group pulling up Himalayan Balsam have reported excellent progress since they began in 2018. The group have been focusing on keeping the tributary routes clear and along the top level of the river bank and have found very little this year.</li> <li>• Patches of Giant Hogweed have been found in the village and signs have been put up to warn walkers until it can be safely removed.</li> <li>• The next EG meeting is scheduled for 7pm on Tuesday 5<sup>th</sup> September at the Green Man.</li> </ul> <p>b) <b>Grass Cutting at Scotch Firs:</b> Members were informed that BBLP have confirmed they will cut the larger area once a month, and the smaller area to the left of the entrance to Scotch Firs twice a year.</p> <p>c) <b>Annual Tree Survey:</b> Members were informed the Annual Tree Survey was carried out on Tuesday 27<sup>th</sup> June but the report has not yet been received.</p> <p>d) <b>Weeds:</b> Members considered the weeds growing along the B4224 and discussed the difficulties of finding a contractor prepared to hand weed. <b>It was RESOLVED:</b> to strim and make tidy in the short term <b>It was RESOLVED:</b> to write an article for the Flag and newsletters to inform residents that unless residents are able to clear the section in front of their homes, the Parish Council will have no option but to arrange a contractor to spray weeds next Spring.</p> <p>A local resident had recently reported a considerable growth of weeds in the brook alongside Common Hill Lane. It has been established that the ditch to the culvert is within riparian responsibility but that the Highway Authority maintain the area of the culvert. The Locality Steward has carried out an assessment and confirmed that the culvert is blocked and the ditch needs to be cleared. BBLP have confirmed that they will cleanse the culvert and, on this occasion only, clear 80m of the ditch at the same time to ensure the area is free of obstruction and water can flow freely. Members were informed that the residents who had always maintained the brook are no longer physically able to do so and considered options for future maintenance. <b>It was RESOLVED:</b> to add this task to the Annual Maintenance Plan for the Lengthsman.</p> <p>9) <b>Footpaths:</b> Members received and considered a report from the Parish Footpaths Officer as attached to these minutes as Appendix C.</p> <p>A query was raised concerning FWB9 that has not been reinstated to the original position and without an official diversion order in place. Cllr Braybrook confirmed that he has raised this with the developer, MF Freemans, and he understands their intention is to widen the existing path to include the original footpath. The height of the path was then queried as it was reported that it could not be reinstated to the original height. Members were asked to consider a motion to raise an objection to the PROW Officer regarding a potential deviation of an official footpath. <b>It was RESOLVED:</b> not to raise an objection (5 objected, 1 supported, 1 abstained)</p> <p>A further query was raised concerning FWD6/6a (walkway at the bottom of Ferry Lane) which is prone to flooding. It was noted that the brook is clogged with sediment and needs to be cleared before the winter. <b>It was RESOLVED:</b> that the Clerk would contact the landowner.</p>	<p>HT HT</p> <p>HT</p> <p>HT</p> <p>HT 285/07 /2324 4 of 6</p>
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<p>10)</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p>	<p><b>To Comment on Planning Applications for Determination by Herefordshire Council:</b></p> <p>231795, Capler Court, HR1 4PJ. Works to Trees in a Conservation Area. It was noted that the application has been determined and works can proceed.</p> <p>231690 &amp; 1 LBC, 2 Fownhope Court, HR1 4PB. Proposed installation of solar panels on the flat and pitched roofs of existing house including the extension which already has permission to be built. Members considered the application and were pleased to support the installation of PV panels. <b>It was RESOLVED:</b> to SUPPORT the application.</p> <p>231704 &amp; 5 LBC, Stone House, HR1 4PJ. Proposed replacement extension and alterations to out buildings. Members considered the application and raised no objections. <b>It was RESOLVED:</b> to SUPPORT the application.</p> <p>231599, Fownhope House, HR1 4PE. LBC. Replace five windows to front elevation with timber windows to match existing incorporating double glazed units in cream. Remove five courses of brickwork to chimney and rebuild. Re-bed cowl and flaunch new concrete on top of chimney. Rake out rest of chimney breast and original gable end of main house and repoint using hydraulic lime mortar. Members considered the application and agreed the proposals are reasonable maintenance with good environmental benefit. <b>It was RESOLVED:</b> to SUPPORT the application.</p>	<p></p> <p><b>HT</b></p> <p><b>HT</b></p> <p><b>HT</b></p>
<p>11)</p> <p>a)</p>	<p><b>To Note Report on Planning Decisions Made by Herefordshire Council:</b></p> <p>It was noted:</p> <p>230505, Land adjacent to Springfield, Capler Lane, HR1 4PJ. Proposed new dwelling. Refused.</p>	<p></p>
<p>12)</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p><b>Other Matters related to Planning:</b></p> <p><b>Dark Sky Deed of Covenant:</b> Members were informed that the Deed of Covenant has been concluded and applied to all properties at both the Millfield and Old Potato Barn developments, excluding the three properties that are already occupied. MF Freemans have met all costs associated with the preparation of the Deed. During the process, it was established that the Parish Council do not hold deeds for Tan Brook and it was suggested that a voluntary registration of Tan Brook land ownership is considered. Cllr Braybrook wished to acknowledge the role of Cllr Michael Short in obtaining the Deed of Covenant.</p> <p><b>Woolhope Parish Council NDP Regulation 14 Consultation:</b> Members considered a response to Woolhope Parish Council's NDP Regulation 14 Consultation. Comments were positive and members were encouraged to make individual responses. <b>It was RESOLVED:</b> no response from the Parish Council.</p> <p><b>Herefordshire Minerals &amp; Waste Local Plan Main Modifications Consultation:</b> Members were informed that the Herefordshire Minerals and Waste Local Plan Main Modification consultation is available on HC's website for comment and were encouraged to make individual responses.</p>	<p></p>
<p>13)</p> <p>a)</p> <p>b)</p>	<p><b>FRFA:</b></p> <p><b>FRFA Report:</b> Members received a report as attached to these minutes as Appendix D. It was agreed that plans for the patio improvements will be discussed in more detail at the September PC meeting.</p> <p><b>CCTV Policy:</b> Members were informed that the FRFA plan to proceed with the installation of CCTV cameras and have accepted a quotation. <b>It was RESOLVED:</b> to support the action on the understanding that the FRFA comply with all statutory requirements.</p>	<p><b>HT</b></p> <p>286/07 /2324 5 of 6</p>

<p>14)</p> <p>a)</p> <p>b)</p> <p>15)</p> <p>a)</p> <p>Meeting closed.</p> <p>Signed .....</p> <p><b>Chairman</b></p>	<p><b>Community:</b></p> <p><b>Coronation Booklet:</b> Concerns about the accuracy of the booklet have been raised with the Chairman of the Local History Group. Cllrs Eames and Braybrook had made provisional plans to meet to discuss the concerns raised. <b>It was RESOLVED:</b> that Cllrs Braybrook and Simmons would meet with the Chairman of the Local History Group during August and report back to the Parish Council in September.</p> <p><b>Living in the Wye Valley AONB:</b> Members considered a draft document that has been written to summarise actions residents can consider to protect and nurture the environment within the AONB. It is proposed that the document is included in the Welcome Pack for new residents and published in the Fownhope Flag and on the website for general information. Members were asked to consider the document and send any feedback to the Chairman. It was suggested that an introductory paragraph is added.</p> <p><b>Next Meeting:</b> 7pm, Wednesday 6<sup>th</sup> September 2023.</p> <p>Agenda items raised:</p> <ul style="list-style-type: none"> <li>• To consider a new Planning Policy</li> <li>• To consider and approve the Risk Management Policy and Risk Register</li> <li>• To receive and consider update on Playground S106</li> <li>• To receive and consider the Living in the Wye Valley AONB document</li> <li>• To receive feedback on the Coronation Booklet</li> <li>• To consider voluntary registration of Tan Brook Land Ownership and agree action</li> <li>• To consider proposed plans for the Pavilion patio</li> </ul>	<p><b>KB/MS</b></p> <p><b>ALL</b></p> <p><b>HT</b></p> <p>287/07 /2324 6 of 6</p>
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## **Appendix A: Finance Report**

**REPORT FOR COUNCIL MEETING:** 12<sup>th</sup> July 2023  
**REPORT BY:** Helen Tinson, Clerk/RFO  
**AGENDA ITEM:** 6a

### **Income and Expenditure Actual vs Budget Report Q1**

#### **Income:**

- The April precept payment of £16,750 has been received.
- Investment income £302.98 at the end of Q1, slightly underbudget for the year-end target of £1700
- Bank account interest will be significantly higher than budgeted at year-end (£40.60 over at Q1)
- A new cost code has been set up for Fownhope Community Saturday donations/income
- Grant funding of £4742.46 has been approved/received from FiPL for the Coronation Walk

#### **Expenditure:**

##### **Proposed Virements:**

- Election expenses budget of £1500 was not used. Would suggest this is reallocated to other budget headings. There is still a reserve of £2000 in case of mid-term election.
- General admin expenses are over budget at Q1 and anticipated to be over budget at year-end. Would suggest a virement of £150 from Election Expenses to General Admin Expenses.
- Subscriptions are over budget at Q1 and anticipated to be over budget at year-end. Would suggest a virement of £50 from Election Expenses to Subscriptions.
- Insurance is over budget at Q1 and anticipated to be over budget at year-end. Both policies had increased from last year. Would suggest a virement of £115 from Elections Expenses to Insurance.
- This leaves £1185 to allocate to reserves or another budget heading (propose footpaths re increased footpath maintenance approved 7/6/23) and £1000 from Projects to fund the balance of Coronation Walk gate installations if required.

##### **Notes and Questions:**

- Expenses from the Coronation Event and first three Fownhope Community Saturday events have been allocated to Projects. Could we use the Community Engagement fund of £500 as we no longer print paper newsletters, or do we want to resume a printed newsletter (as used to go in the centre pages of the Flag)?
- The FCLT membership with NCLT was allocated to the Community Groups Grant which leaves £125 available to other groups until 31.3.24
- Lengthsman and Footpaths labour are both overbudget at Q1 and anticipated to be over-budget at year-end. Would suggest that the additional expenditure for the coronation walk is taken from the balance of election expenses (£1185) and project reserves. Expenditure from the Parish Maintenance and

Improvements budget is anticipated on other areas (ie those identified on health and safety assessment of assets and village walkaround)

- Parish Maintenance and Improvements budget has expenditure allocated for the balance of tarmac repairs not covered by reserves, and the replacement safety barrier at the top of Biggs Lane. Balance available at end of Q1 £1425.75.
- The salary budget is slightly over at Q1 because it includes an increased PAYE/NIC payment in February 2023. I would expect this to settle and fall within budget at year-end.

Reserves:

- I propose an additional reserve of £250.00 for the Local Council Award Scheme budget (allocated in 2022/23 but not spent) and £1000 for allowable church expenses (again allocated in 2022/23 but not spent).

**Members to consider:**

- Approve virements as proposed
- Use of Community Engagement budget
- Resume printed newsletter?
- Budget for Coronation Walk expenses

Next scheduled Finance Working Group Meeting is 6.30pm on Tuesday 25<sup>th</sup> July (via Zoom)

**Appendix B: Playground S106 Report**

**REPORT FOR COUNCIL MEETING:** 12<sup>th</sup> July 2023

**REPORT BY:** Stuart Eames

**AGENDA ITEM:** 6d

Meeting 27.6.23:

Present: Cllrs Stuart Eames & Lavinia Smith (FPC); Helen Phillips (FRFA); Dave Iles (Volunteer Playground Inspector); Tanya Walshe (St. Mary's School).

We had a general discussion about the possibilities for spending the £19,750 from the S106 allocation on the playground. Tanya brought some pictures of the ideas from the children at the village school. It was agreed that the money should be focused on the older part of the playground and that some of the elements would need changing to give the playground a more modern feel. I expressed an interest in investigating the opportunity of making the playground more accessible for disabled children if this was possible within the budget constraints. It was also agreed that there would not be enough money available to create additional recreational activities for teenagers, even though the group thought this should be considered by the PC. We spend the remaining time in the playground trying to assess which bits to leave and which elements to replace.



- Leave the under 5s section as it is, but change the location of the under 5s swings to the current position of the Over 5s swings so that all the Under 5s equipment is located together. The Under 5s swings need at least the seat parts replacing.
- The central equipment with the slide, monkey bars, raised walk way, climbing slope and rope climbing sections which are very popular with children should stay but will need updating, especially the support frame.
- The over 5s swings need relocating to the Over 5 area and will probably need both the supports and seats replacing.
- The small house in the Over 5s area needs replacing.
- Some resurfacing will need to take place if equipment is being moved to different areas.

Initial Ideas for new equipment: Four Seat See-saw (currently only 2 seats); Pirate Ship; Gym Bar; Trampoline; Tree House; Spinner; Spring Net.

Next Steps:

- FPC to arrange a meeting online with Andrew Houston, Programme Manager S106 HC & Jennifer Hilton Trout, Project Manager to discuss the scope and process of the playground project.
- FPC to contact Scope charity 'Let's Play Fair' to get thoughts on disabled access.

### **Appendix C: Footpaths Report**

**REPORT FOR COUNCIL MEETING:** 12<sup>th</sup> July 2023

**REPORT BY:** Cllr Will Morris/Clerk Helen Tinson

**AGENDA ITEM:** 9a

1. Bridleway that runs from the top of Common Hill (HR1 4QA) to Hawkers Lane is blocked by a fallen tree making it impassable. The rest of the length of bridleway needs to be cut back as hazardous to riders due to low and overhanging branches. Reported to BBLP.

2. Footpath FWD8 had not been reinstated following planting and complaints had been received from members of the public. Contractor has now reinstated. Paths on FWD4 and FWE1B were overgrown but have also now been cleared.

3. Destroyed waymarker posts:

3.1 West Wood area (GR569365) damaged by forestry machines (landowner contacted)

3.2 Cherry Hill (GR577360) damaged – possible broken due to weathering (Will to assess)

4. Coronation walk: number of gate installations and waymarkers needed. Landowner permission withdrawn on some gates.

5. Footpath Maintenance:

1. FWA4 – Stile into woodland is blocked by a fallen tree
2. FWA9 - Fingerpost at road badly damaged. Needs replacing (reported to HC PROW team)

3. FWA7 - Barbed wire a danger to walkers. No Finger post for FWA7 in Hawkers Lane (reported to HC PROW team). Finger post for FWA7 in Common Hill Lane has fallen down into vegetation
4. FWB9 – Overgrown vegetation behind scotch firs
5. FWA9 - Broken stile in need of repair + clearing of weeds
6. FWA9 - Broken stile in need of repair + clearing of weeds
7. FWB10 (along the bottom edge of Fownhope Park, immediately behind the new housing development) is almost impassable at places due to ferns and nettles

#### **Appendix D: FRFA Report**

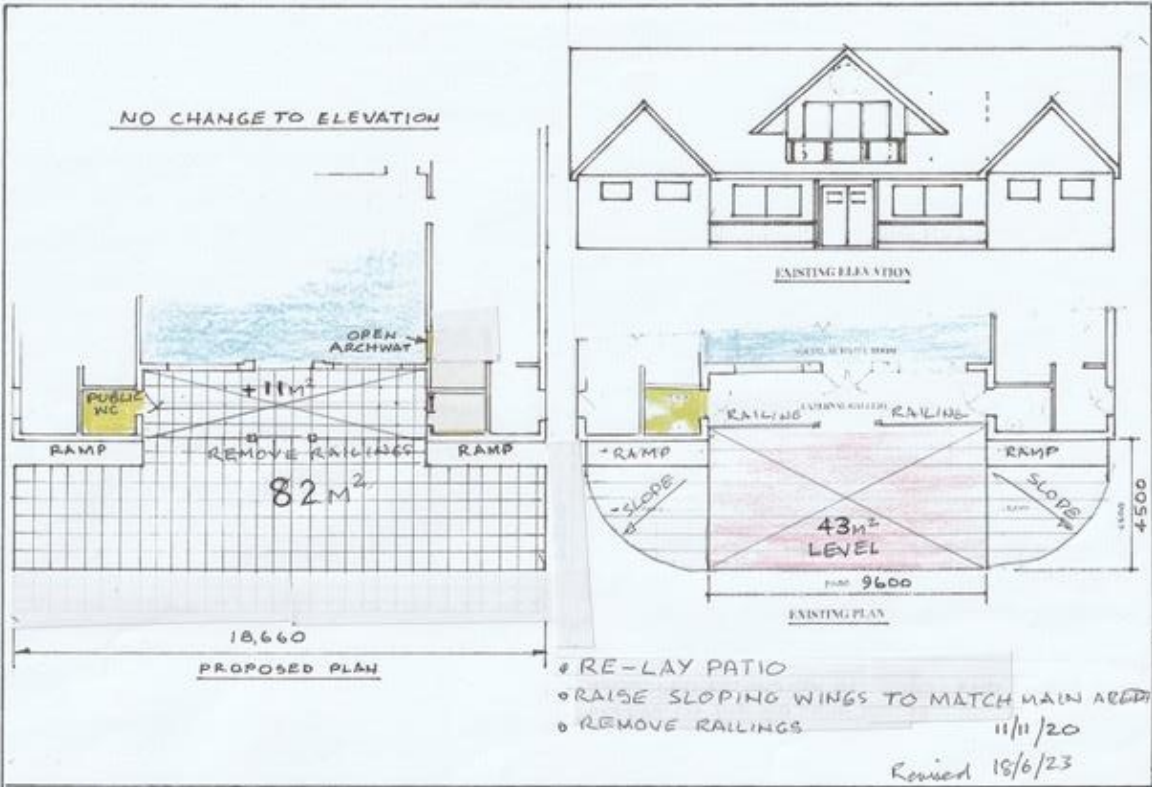
**REPORT FOR COUNCIL MEETING:** 12<sup>th</sup> July 2023

**REPORT BY:** Cllr Mike Simmons

**AGENDA ITEM:** 13a

The last meeting of the FRFA was held on 21<sup>st</sup> June 2023. This was a lengthy meeting with a number of issues to discuss. The key resolutions were as follows -

- 1) To largely retain the FRFA's Environmental policy, Key points include –
  - A 1m strip to run the length of the far hedge from the pond down to the “BMX track” with the exception of that area which intrudes into the cricket outfield. This will be left unmown until late in the year.
  - To leave cutting the hedge until much later in the year, giving the chance for birds to eat berries etc. If the ground is then too wet to take machinery – because of the danger of ruts – then the hedge will be cut earlier the following year.
  - To treat the pond as a simple watercourse.
  - The FRFA suggest that the “BMX Track” should not be strimmed again – at least not until the end of summer – so that it can act as habitat.
- 2) To accept one of the quotes that have been given for the installation of CCTV.
- 3) To install broadband into the pavilion.
- 4) To move towards a much simpler improvement to the apron in front of the pavilion, simply increasing it's width but not depth – as in enclosed diagram



- RE-LAY PATIO
- RAISE SLOPING WINGS TO MATCH MAIN AREA
- REMOVE RAILINGS

11/11/20

Revised 18/6/23