



Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 6th July 2022 at 7.00pm. The Public and Press are cordially invited to attend.

1)	To accept apologies for absence	KB
2)	To Receive any Declarations of Interest and Requests for Dispensations	KB
3)	Open Session: a) To receive report from the Ward Councillor b) To receive representations from the Public	JH KB
4)	To approve the Minutes from the Parish Council Meeting on 1st June 2022	KB
5)	Finance and Policy: a) To receive financial report b) To consider financial contribution to the Flag c) To consider quotations to reprint Fownhope Walks Leaflets 1-5 and to print Walk 6 d) To consider advice from Investment Advisory Group concerning sale of GSK shares e) To consider request to forward a letter to NALC on behalf of a Parishioner in connection with Parish Council funding for Churchyards f) To approve invoices to be paid (below in black) g) To consider and approve the annual Risk Management Policy (not the Risk Register) h) To consider and approve the Data Protection Policy, General Privacy Notice and Subject Access Request Form.	HT MS SE KB KB KB KB/HT KB/HT
6)	Environment: a) To consider increasing the Clerk's hours from 12 to 14 per week to enable two hours per week for Climate Change matters. (NB A resolution was passed on 4/9/19 to enable the Clerk's hours to be increased by 5 hours per week for climate change purposes but that was not followed through and the Clerk is currently only able to accommodate an additional 2 hours per week) b) To receive an update from the Environment Group and agree actions c) To note the application and outcome of a Travel Grant Fund Application for the supply of 6 bike stands for the Pavilion Car Park	KB/GW GW GW
7)	FRFA/Recreation Field: a) To receive any updates on FRFA matters and agree actions b) To consider reverting ownership of machinery used for field maintenance to the FRFA c) To consider repairs to Recreation Field tarmac access track d) To consider matters concerning the Junior swings e) To consider site meeting to discuss playground development in anticipation of S106 funds	MS MS KB/SE KB KB
8)	Community: a) To receive final report on the Queen's Platinum Jubilee celebrations and agree actions as necessary b) To consider plaques for the new Jubilee benches c) To consider request for regular attention to maintain the condition of the Pump House d) To consider request to support Herefordshire Hoard fund raising/event in Fownhope	KB SE KB KB
9)	To Comment on Planning Applications for Determination by Herefordshire Council: a) 221961: Land at Tump Farm, Fownhope. Proposed agricultural track.	DQ

	b) 221903, 43 & 44 Court Orchard, Fownhope. Complete demolition of two fire damaged semi-detached dwelling houses. Complete rebuild of same 3 bedroom dwellings.	DQ
	c) 221696, Listed Building Consent, 3 & 5 Fownhope Court, Fownhope. Internal alterations at Fownhope Court with the intent of reintegrating Nos 3 and 5 Fownhope Court for occupation as a single dwelling.	KB
	d) 221686, 3 Fownhope Court, Fownhope. Proposed garden room with under-croft storage.	KB
	e) 221809, Bagpiper Cottage, Mordiford. Construction of first floor over a single storey extension, construction of balcony and installation of rooflights.	DQ
10)	To Note Planning Decisions Made by Herefordshire Council:	
	a) 214617: Land at Glen Ridge, Fownhope. Approved with conditions	DQ
	b) 220907: Corner of Field to North East of Tylers Croft nr Hawkers Lane, Fownhope. Approved with conditions.	DQ
	c) 221293: Land opposite Mill House Farm, Fownhope. Split decision, Condition 3 only.	DQ
	d) 220858: Land at Eastwood, Fownhope. Approved.	DQ
	e) 220879: Hope Springs, Mordiford. Approved with conditions.	DQ
11)	To Consider Other Matters Relating to Planning:	
	a) To receive report on HC's Local Plan Consultation	KB
12)	Highways:	
	a) To receive report and agree any works to be undertaken	SE
13)	Footpaths:	
	a) To receive report and agree any works to be undertaken	TJ/WM
	b) To consider communication concerning access problems on PROW	TJ/WM
14)	Local Council Award Scheme:	
	a) To confirm by resolution of full council that all criteria to satisfy requirements for Foundation Award are in place	HT/LS
	b) To confirm by resolution of full council that all criteria to satisfy requirements for Quality Award are in place	HT/LS
15)	General Matters:	
	a) To consider the matter of scam emails and concerns of shared email addresses	KB
	b) To approve draft response to the West Mercia PCC Town and Parish Council Survey	KB
16)	Next Meeting: To note date and agenda items for the Parish Council Meeting on Wednesday 7 th September 2022 at 7pm	KB

Payments to be approved:

Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Nick Maddy Coaches	Ross & Ledbury Bus: May and June	Bus Service	360.00	-	360.00
FRFA	Meeting Room Hire, June	Meeting Room Hire	20.00	-	20.00
Andy Thomas	Playground Maintenance - balance	Parish Maintenance	550.00	-	550.00
Suzi Bruce	Footpaths, Gateways, Stiles	P3 & P3 Materials	773.00	-	773.00
Suzi Bruce	Strimming/Sediment Pit/Biggs Lane	Lengthsman	70.00	-	70.00
Will Morris	Reimburse Expenses – Wickes	P3 Materials	4.92	0.98	5.90
Kevin Braybrook	Reimburse Expenses – Bookers C&C	Jubilee Event	24.27	2.86	27.13
Helen Tinson	Clerk Salary (June 2022)	Clerk Salary	684.57	-	684.57
HMRC	PAYE/NIC (April, May, June)	Clerk Salary	1136.69	-	1136.69
Helen Tinson	Clerk Expenses (April, May, June)	Clerk Expenses	198.30	16.87	215.17
Helen Tinson	Work from Home Allowance (April, May, June @ £6/wk, £26/mth)	Clerk Expenses	78.00	-	78.00

Helen Tinson, Clerk,
1st July 2022