



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 2nd February 2022 at 7.00pm.
The Public and Press are cordially invited to attend.**

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| 1) | To accept apologies for absence | KB |
| 2) | To Receive any Declarations of Interest and Requests for Dispensations | KB |
| 3) | Open Session:
a) To receive report from the Ward Councillor
b) To receive report from the West Mercia Community Policing Team
c) To receive representations from the Public | JH
CPT/KB
KB |
| 4) | To approve the Minutes from the Parish Council Meeting on 1st December 2021 | KB |
| 5) | Strategy: To receive report from PC Strategy meeting on 26/1/22, agree budgets and actions:
a) Public Rights of Way
b) Highways
c) Environment
d) Planning
e) Local Council Award Scheme
f) Community Resilience Plan
g) Composition of working groups | KB |
| 6) | Footpaths:
a) To receive report and agree any works to be undertaken | TJ/WM |
| 7) | Highways: To receive report and agree any works to be undertaken | SE |
| 8) | Environment:
a) To receive an update from the Environment Group and agree actions
b) To receive update on works required to trees at the Fire Station and agree actions
c) To consider response to Wye Valley AONB request for comments concerning the Government's response to the Glover Review of AONBs and National Parks
d) To consider renovation of heritage lime kilns in Lea and Paget's wood. | GW/HT
KB
KB
KB |
| 9) | FRFA/Recreation Field: To receive any updates on FRFA matters and agree actions | MS |
| 10) | Community: To consider arrangements & budgets for the Queen's Platinum Jubilee Celebrations | KB |
| 11) | To Comment on Planning Applications for Determination by Herefordshire Council:
a) 214056: 1 Nash Cottages, Fownhope, HR1 4PS. Erection of a single storey, rear extension to original dwelling. Amendment.
b) 214082: Hope Springs, Mordiford, HR1 4LT. Proposed garage and carport storage and office, porch and loft conversion.
c) 220135: River View, Fownhope, HR1 4NU. Proposed first floor extension.
d) 214617: Land at Glen Ridge, Common Hill, Fownhope, HR1 4PZ. Proposed demolition of two storey house and outbuildings and construction of replacement single storey dwelling with detached garage/store/workshop.
e) 220073/XA2: Land at Old Potato Store, Mill Lane, Fownhope. Approval of details reserved by condition – for information, no comments are being accepted. | DQ
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12)	To Note Planning Responses Submitted to Herefordshire Council under Devolved Powers: a) 214441: 14 Nover Wood Drive, Fownhope, HR1 4PN. Extension to existing house predominantly above existing garage structure. Upgrade of house environmental performance to EnerPHit or Passivhaus Institute Low Energy Building Standard. Supported. b) 214366 and 214367: Nash Farm, Fownhope, HR1 4PS. Proposed single storey plant room extension, to be built off an existing stone wall. Supported. c) 214440: Stoney Croft, Fownhope, HR1 4PJ. Works to trees in a conservation area. Supported with encouragement to plant additional native trees elsewhere in garden where possible.	DQ DQ DQ
13)	To Note Planning Decisions Made by Herefordshire Council: a) 212639: Nash Farm, HR1 4PS. Proposed new rooflight configuration. Approved with cond. b) 214171: Land at Eastwood, HR1 4QA. Approval of details reserved by conditions. Approved. c) 213899: York House, HR1 4NN. Works to Trees in Conservation Area. Can Proceed. d) 213982: The Court Lodge, HR1 4PA. Works to Trees in Conservation Area. Can Proceed. e) 213971: Wye Leisure, HR1 4PE. Works to Trees in Conservation Area. Can Proceed. f) 212413: Old Potato Store. Signage and flag poles. Approved with conditions. g) 213389: 29 Nover Wood Drive, HR1 4PN. Garage conversion and extension. Approved with c. h) 213934: Swan Barn, HR1 4PJ. Proposed shed for canoe storage. Approved with conditions.	DQ DQ DQ DQ DQ DQ DQ DQ
14)	To Consider Other Matters Relating to Planning: a) To consider Herefordshire Local Plan 2021-2041 Spatial Options Consultation, deadline 28 February, and PC Information Session, 7pm on Thursday 3 rd February. b) To note the submission of the pre-consultation survey re Herefordshire Local Plan Update	KB KB
15)	Finance: a) To receive report from Finance Working Group Meeting 25/1/22: i) Receive financial report ii) Consider amended Investment Strategy iii) Consider proposals for reserves, to include transfers and new account with Lloyds iv) To receive interim internal audit 2021/2022 b) To consider membership of HALC/NALC for 2022/2023 at a cost of £662.32 plus VAT c) To consider quotation for tarmac repairs to the Recreation Ground Access Track d) To note further correspondence concerning financial contribution to the maintenance of St. Marys Church or the Church Clock and request comments e) To consider RoSPA playground inspections at a cost of £70.00 plus VAT per play area f) To consider Clerk's attendance at SLCC Practitioners Conference, 15-17 February, £75 & VAT g) To note payments made between meetings under delegated powers (below in red) h) To approve invoices to be paid (below in black)	HT KB KB/SE KB KB KB KB KB
16)	Next Meeting: To note date and agenda items for meeting Wednesday 2 nd March 2022	KB

Payments to be approved:

Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Nick Maddy Coaches	Ross Bus 458 November 2021	Bus Service	90.00	-	90.00
FRFA	Meeting Room Hire 3/11/21	Meeting Room Hire	18.00	-	18.00
Reeves Design	Fownhope Car Club Leaflets	Projects: Car Club	269.00	-	269.00
Reeves Design	Fownhope Car Club Signage	Projects: Car Club	96.00	-	96.00
Kevin Braybrook	Reimburse costs, Car Club Signage	Projects: Car Club	85.61	-	85.61
Robin Peers	Interim Internal Audit 2021/2022	Audit	100.00	-	100.00
Acer Tree Services	Tree Works Common Hill	Tree Works	222.50	44.50	267.00
Helen Tinson	Clerk Salary (December 2021)	Clerk Salary	649.04	-	649.04
HMRC	PAYE/NIC (Oct/Nov/Dec)	Clerk Salary	475.44	-	475.44
Sean Lynch	Grass Cutting Scotch Firs 2021	Grass Cutting	490.00	-	490.00
FRFA	Meeting Room Hire, 1/12/21	Meeting Room Hire	18.00	-	18.00
Suzi Bruce	Ditches, drains, grips, sediment pit cleared, pathways cleaned	Lengthsman	270.00	-	270.00
HALC	HALC/NALC Subscription Fees 22/23	Subscriptions	662.32	132.46	794.78

Nick Maddy Coaches	Ross Bus 458 December 2021	Bus Service	90.00	-	90.00
Helen Tinson	Clerk Salary (January 2022)	Clerk Salary	649.04	-	649.04
Kevin Braybrook	Reimburse car club costs - Xmas event	Projects: Car Club	18.75	-	18.75
Suzi Bruce	Stile, gates, footbridge repairs	P3 and materials	£405.16	-	£405.16

Helen Tinson, Clerk,
28th January 2022