



Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 1st March 2023 at 7.00pm. The Public and Press are cordially invited to attend.

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| 1) | To accept apologies for absence | SE |
| 2) | To Receive any Declarations of Interest and Requests for Dispensations | SE |
| 3) | Open Session:
a) To receive report from the Ward Councillor
b) To receive representations from the Public | JH
SE |
| 4) | To approve the Minutes from the Parish Council Meeting on 1st February 2023 | SE |
| 5) | Highways:
a) To receive report and agree any works to be undertaken
b) To consider Lengthsman Scheme, new 5-year Grant Funding and agree works for 22/23
c) To receive update (if available) for £175,000 Traffic Calming Scheme and agree actions
d) To consider condition of pavements throughout the village
e) To consider quotation for tarmac repair to Biggs Lane | SE
SE
SE
SE/LS
SE |
| 6) | Environment:
a) To receive an update from the Environment Group and agree action as required
b) To receive update concerning tree works required in the annual survey and agree action
c) To consider the future of the Fownhope Car Club and agree action as required
d) To consider trees on Scotch Firs and agree action as required | HT
SE
SE
FH |
| 7) | Footpaths:
a) To receive report and agree any works to be undertaken | TJ/WM |
| 8) | To Comment on Planning Applications for Determination by Herefordshire Council:
a) 222861: Mill Field, Fownhope. Application for a variation of condition 1 of 211522 (application for variation of condition 2 of planning permission 163707 – proposed residential development of 10 family homes and 5 affordable homes – to amend drawings with regards to layout and house types). To allow changes to the three bungalows at the northern end of the site (plots 4, 5 and 6) and minor changes to the landscaping. | DQ |
| 9) | To Note Report on Planning Decisions Made by Herefordshire Council:
a) 224122, Old Potato Store, Fownhope. An application to renew the existing consent (212413) to display advertisement for a temporary sign board and 4 no. flag poles to advertise housing development. Approved with conditions. | DQ |
| 10) | FRFA/Recreation Field:
a) To receive report on FRFA matters and agree action as required
b) To consider proposals to extend the paved patio area
c) To consider the BMX track and artificial cricket wicket and agree action as required | MS
MS
SE/MS |
| 11) | Community:
a) To consider plans to celebrate the Kings Coronation in May
b) To agree a date and consider plans for the Annual Parish Meeting – Sunday 23 rd April | SE
SE |

12)	Finance and Policy: a) To receive financial report and agree action as required b) To consider purchase of Arnold Baker on Local Council Administration at a cost of £131.99 c) To consider further request to forward correspondence to HALC and NALC in connection with Parish Council support for the maintenance of churchyards d) To ratify payments made between meetings (below in red) e) To approve invoices to be paid (below in black)	HT SE SE SE SE
13)	Training: a) To consider first aid training for volunteers	HT
14)	Clerk's Report: a) To receive report and agree actions as necessary	HT
15)	Next Meeting: a) To note date and agenda items for the Parish Council Meeting on Wednesday 5 th April 2023 at 7pm b) To reconsider the date of the Annual Meeting of the Parish Council – Wednesday 17 th May	SE SE

Payments to be approved:

Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Suzi Bruce	Footpaths (posts, waymarkers etc)	P3	110.20	-	110.20
Sean Lynch	Grass Cutting Scotch Firs (2022 retrospective)	Grass Cutting	525.00	-	525.00
Kids Kitchen	FCS Event 28/1/23	Youth Support	250.00	-	250.00
Nick Maddy Coaches	Ross Bus December	Bus Service	90.00	-	90.00
FRFA	Pavilion 16/1/23 & 28/1/23	Meeting Room Hire	70.00	-	70.00
Nick Maddy Coaches	Ross Bus February	Bus Service	90.00	-	90.00
William Dereham IT	IT Support	Administration	120.00	-	120.00
Helen Tinson	Clerk Salary (February 2023)	Clerk Salary	852.10	-	852.10
Helen Tinson	Reimburse expenses (Oct, Nov, Dec)	Clerk Expenses	170.58	13.20	183.78
Helen Tinson	Work from Home Allowance (Oct, Nov Dec)	Clerk Expenses	78.00	-	78.00

Helen Tinson, Clerk,
24th February 2023